

**Local Government Health Insurance Board
RFP for Certified Public Accounting Services**

Responses to Written Questions

1. Section 3 Scope of Work, Section 3.01 General Requirements, Item 2:
The RFP states that the LGHIB has requested the firm to "review the accuracy of the reports" from the TPA for the performance guarantees.
To better understand the scope of this review, could you please provide a sample of the last two "reviews" performed by the LGHIB? This will help us determine the specific type of reporting and analysis that is expected.

A copy of the reports will be posted on the RFP website.

2. Section 3 Scope of Work, Section 3.01 General Requirements, Item 2:
The RFP states that the firm will be reviewing the accuracy of TPA reports related to performance guarantees.
Please clarify if the LGHIB performs an initial assessment of these guarantees, or if this review by the selected firm will be the sole review conducted.

Yes, an initial assessment is performed by LGHIB.

3. Section 3 Scope of Work, Section 3.01 General Requirements, Item 4:
The RFP states that the firm will be "assisting with the preparation for a SOC report."
Please clarify if the LGHIB is requesting the selected firm to perform a full SOC report or solely assist in the preparation for a SOC report.

We are requesting the vendor to have the capability to assist in a readiness assessment in preparation for a SOC report and the resources to conduct a full SOC report. Both are considered optional services; however, we are requesting pricing in the event the services are needed.

4. Section 3 Scope of Work, Section 3.01 General Requirements, Item 4 & Appendix A:
The RFP notes that the requested work is related to SOC-1. However, Appendix A, the Price Proposal template, includes lines for both SOC Type 1 and SOC Type 2 pricing.
Please clarify if pricing for both SOC Type 1 and SOC Type 2 is required, or if the LGHIB is only seeking pricing for SOC Type 1.

We would like pricing for both Type 1 and 2.

5. Record Cutoff and Audit Commencement:
Please advise on the typical date when the LGHIB has records closed and ready for the audit to begin.

We do not usually receive all of the information from outside parties needed to make all journal entries and close the records until late December; however, preliminary and field testing can begin any time in Late-October or Early-November.

6. Audit Entry Volume:

Could you please provide information on the number of audit entries proposed in the previous two audits?

No audit entries were proposed in the previous two audits.

7. Latest Audit Report:

We kindly request a copy of the latest audit report for our review.

A copy of the latest audit report will be posted on the RFP website.

8. Additionally, recognizing the significant weight placed on cost within the evaluation criteria, we would appreciate the opportunity to better understand your typical expenditure range for similar audit engagements.

Historically we have expended less than \$20,000 total per year for the required financial audit and performance guarantee reviews.

9. Will the vendor be required to present the audit report findings to the LGHIB board?

Yes, the vendor will be required to present the audit report findings to the LGHIB Board of Directors in person.