



LOCAL GOVERNMENT HEALTH INSURANCE BOARD

PO Box 304900 • Montgomery, AL 36130-4900
201 South Union Street, Suite 200 • Montgomery, AL 36104
Phone: 334-263-8326 or 1-866-836-9137
www.lghip.org

Michael Gillespie
Chairman

William L. Ashmore
CEO

January 20, 2021

MEMORANDUM

TO: Local Government Units

FROM: James J. Bradford, COO
Local Government Health Insurance Board

SUBJECT: ACA Reporting Data

Coverage data for individuals covered by the Local Government Health Insurance Plan (LGHIP) for all twelve months of 2020 is now available on the Local Government Health Insurance Board's website. This data is necessary to comply with the reporting requirements of the Affordable Care Act (ACA). The federal government has extended the due date for furnishing Forms 1095-B and 1095-C to your employees from January 31, 2021, to March 2, 2021.

To access the 2020 data regarding covered individuals for your unit, login to your unit's myLGHIP account at www.lghip.org. If your unit has not already set up an account under myLGHIP, an authorized representative of your unit can visit the same website and follow the instructions to set up a unit account.

Once you log into myLGHIP, click on the ACA Reporting link under the LGHIP Payroll menu. If your unit has not entered into a HIPAA Business Associate Agreement previously with the Board, an authorized representative of your unit must complete and sign the HIPAA Business Associate Agreement before you can access your 2020 data.

A hard copy of the 2020 coverage data can be obtained by written request to the Board verifying that your unit does not have internet access.

For the 2021 plan year, the LGHIB will change the way coverage data is provided to units. Due to liability issues related to the privacy provisions of HIPAA, coverage data will no longer be available on our website. Instead, units will be provided all the necessary coverage data on a monthly basis via monthly invoices. Other necessary coverage data can be obtained from your unit's enrollment, change and cancellation forms. In addition, the LGHIB will notify units of any covered individuals canceled from coverage for which a form was not submitted or required.

Please contact me at (334) 263-8405 should you have any questions or need further information about your unit's 2020 coverage data.